

April 12, 2016

MEMORANDUM

To: College Presidents
Provosts
Administrative Council
Business Managers
Purchasing Directors
Accounts Payable Departments

From: Frederick P. Schaffer *FPS*
General Counsel & Senior Vice Chancellor for Legal Affairs

Re: Executive Orders Banning Travel to North Carolina and Mississippi

I am writing to inform you that on March 28, 2016, Governor Cuomo signed Executive Order #155 banning non-essential state travel to North Carolina, and on April 5, 2016, he signed Executive Order #156 banning non-essential state travel to Mississippi. Copies of the Executive Orders are attached hereto.

These Orders were written in response to the passage by both states of laws which allow discrimination against lesbian, gay, bi-sexual and transgender individuals. Specifically, North Carolina's law bars transgender individuals from using restrooms appropriate for their gender identities, excludes sexual orientation and gender identity from state anti-discrimination protections, and prohibits municipalities from extending those protections to lesbian, gay, bi-sexual and transgender citizens. Mississippi's law allows business and non-profit groups to refuse service to people on the basis of their sexual orientation or gender identity. These travel bans will remain in effect until further notice.

The Executive Orders require all New York State agencies, departments, boards, authorities and commissions to:

- immediately review all requests for state funded or state sponsored travel to the states of North Carolina and Mississippi, and
- bar any such publicly funded or publicly sponsored travel to these states, unless such travel is necessary for the enforcement of New York State law, to meet prior contractual obligations, or for the protection of public health, welfare, and safety.

Pursuant to these Orders, CUNY will no longer fund travel by any CUNY employee to North Carolina or Mississippi, unless it meets one of the enumerated exceptions. In addition, no CUNY employee may travel to North Carolina or Mississippi in his or her official capacity using funds that come from outside sources such as grants, MOUs or contracts, including funds administered by the CUNY Research Foundation, the PSC, auxiliary enterprise corporations, college associations, child care centers, college foundations and other related entities. Employees of these entities and other non-CUNY employers who are working at CUNY campuses are also prohibited from traveling to North Carolina and Mississippi in their official capacities in connection with the work they are doing for CUNY. Any exceptions to the ban must be authorized by the Office of the General Counsel or by the University Controller's Office.

Any questions regarding these travel bans should be directed to Joan Margiotta in the Office of General Counsel at 646-664-9235 or joan.margiotta@cuny.edu, or Miriam Katowitz in the Office of the University Controller at 212-397-5671 or miriam.katowitz@mail.cuny.edu. Thank you for your cooperation in complying with these Orders.

c: Cabinet
Richard Rothbard, President, CUNY Research Foundation
Jeffrey Slonim, General Counsel, CUNY Research Foundation
Deborah Bell, Executive Director, PSC
Miriam Katowitz, Deputy Executive Controller
Jane Davis, Senior Counsel
Kisha Fuentes, Program Assistant