

Technology Training Hands-On Classroom Sessions

10:30am - 12:00pm Sessions
Summer 2017

ADOBE ACROBAT		PDF forms	Create PDF Forms June 12th, 2017
MS EXCEL		Excel III	Excel III June 14th, 2017
MS WORD		Mail Merge	Mail Merge July 17th, 2017
MS POWERPOINT		General PowerPoint	PowerPoint July 20th, 2017
WINDOWS 10		General Computer Skills	Windows 10 August 10th, 2017
Illumira (formerly NJVID)		Video Repository	Video Uploading August 17th, 2017
UM/ Voicemail		Voicemail Setup/Configuration	UM/Voicemail August 24th, 2017
MS OUTLOOK / IM & CSI Applications		Outlook Calendar, IM, CSI Applications & Mobile Phone Sync	Outlook Sessions June 20th, July 10th & August 2nd Outlook, IM, CSI Reduced Sign On, MyFiles & Mobile Phone Sync

One-on-One Sessions

20 Minute Sessions | Tuesdays 2:30pm - 4:00pm
June 6th, 2017 | July 11th, 2017 | August 8th, 2017

Time Slots:

2:30pm - 2:50pm | 3:00pm - 3:20pm | 3:30pm - 3:50pm

**To register for any of the above sessions, please view the
Technology Training Program Calendar at**
www.supersaas.com/schedule/CSITechnologyTraining/Summer_2017
**or scan the QR code and register for the Training Sessions
you would like to attend.**

**For more information, please contact
the Technology Training Team at x2345.**

