

TO: Members of the HEO Series
FROM: Committee on Organization – College Council
Warrick Bell, Chair; Dr. Alan Benimoff; Clarisse Domingo; Dr. Margaret E. Bérci;
Michael Volpe
SUBJECT: Nominations: HEO Steering Committee of the College Council
DATE: May 8, 2018

The Steering Committee: Convene and conduct meetings; coordinate HEO-series activities; establish ad hoc committees; receive and distribute to all employees in the HEO series (HEOs) reports of its committees; and serve as a vehicle for bringing HEO concerns to the President, Council, and other appropriate College constituencies.

Membership:

- Seven members elected by and from the HEO-series staff, for staggered three-year terms. Two Co-Chairs shall be elected by the Committee each academic year. Alternates shall be elected at the same time as Steering Committee Members, to act as substitutes on the Council and other committees when needed.

Continuing Members

Winsome Alston (College Testing) – 2019 Juline Robinson (Registrar’s Office) – 2020
Warrick Bell (School of Business) – 2020 Suzy Shepardson (CAAS) – 2019
Ankur Kumar (CAAS/Computer Science) – 2020

Terms Expiring

Clarisse Domnigo (Alt., ASAP) Mary Murphy (Counseling Center)
Alana Gaymon (H&SS)

We are hereby soliciting nominations for two positions, with terms of office ending May 2021. Runners-up will be selected as Alternate members.

Please return this form by May 18, 2018, to the person named below.

Return to: Warrick Bell
Chair, CSI Committee on Organization
Room 3N-219

Name of Nominee: _____ Department: _____

Signature of Nominee: _____

Please obtain signature of nominee to verify willingness to serve. **Self-nomination is encouraged.** No nomination will be accepted without the signature of the nominee.