

The Office of
Information Technology Services
Presents

TECH BYTE TUESDAYS SERIES

TRAIN AT YOUR DESK

VIA BLACKBOARD COLLABORATE

Configuring the Blackboard Gradebook

September 18th, 2018

Adobe Forms

October 9th, 2018

Telecollaborations

November 13th, 2018

RAVE

December 11th, 2018

3pm-4pm

To register for the sessions,
please visit our online event calendar at:

www.supersaas.com/schedule/CSITechnologyTraining/Tech_Byte_Tuesdays

Or scan the QR code below

For more information, Please contact
the Technology Training Department
718.982.2345 | 2A-302



Technology Training

Thursday Sessions | 2:30pm - 4:00pm
Fall 2018

Classroom Sessions 2N-115



Basic Photoshop

Photoshop | October 11th, 2018



Excel I,
II & III

Excel I | November 1st, 2018

Excel II & III | November 8th, 2018

Hybrid Sessions Online or in 2A-302



PDF forms

PDF Forms | October 25th, 2018



Intro & mail merge/templates

Mail Merge | December 6th, 2018

Microsoft Office 365 Sessions

September 14th, September 20th, October 18th, November 15th & December 13th



Office 365 & OneDrive

Learn how to access Microsoft
Office 365 applications

One-on-One Sessions

20 Minute Sessions | Tuesdays 2:30pm - 4:00pm

September 25th | October 23rd | November 20th | December 18th

Time Slots:

2:30pm - 2:50pm | 3:00pm - 3:20pm | 3:30pm - 3:50pm

To register for any of the above sessions, please view the
Technology Training Program Calendar at
http://www.supersaas.com/schedule/CSITechnologyTraining/Fall_2018
or scan the QR code and register for the Training Sessions
you would like to attend.

For more information, please contact
the Technology Training Team at x2345.

