Day	Date	Time	Class
Monday	8/17/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hou
Monday	8/17/2020	12:00pm - 1:30pm	Zoom - (Learn how to conduct virtual meetings.)
Monday	8/17/2020	4:00pm - 5:00pm	Dropbox - (Learn how to store files in the cloud.)
Monday	8/17/2020	5:00pm - 6:00pm	Technology Overview for Students
Tuesday	8/18/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hou
Tuesday	8/18/2020	10:00am - 11:00am	Technology Overview for Students
Tuesday	8/18/2020	12:30pm-2:00pm	Blackboard Collaborate for Faculty
Tuesday	8/18/2020	3:00pm - 4:00pm	Office 365 - One Note (Create shared notebooks for your de
Wednesday	8/19/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hou
Wednesday	8/19/2020	10:00am - 11:00am	Office 365 – OneDrive (Create shared notebooks for your d
Wednesday	8/19/2020	11:00am - 12:00pm	PowerPoint - (Creating presentations for asynchronous and
Wednesday	8/19/2020	4:00pm - 5:00pm	Technology Overview for Students
Thursday	8/20/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hou
Thursday	8/20/2020	11:00am – 12:30pm	WebEx - (Learn how to conduct virtual meetings.)
Thursday	8/20/2020	2:30pm - 3:30pm	Technology Overview for Students
Thursday	8/20/2020	1:00pm – 2:00pm	Excel – (Functions that can be used to set up a gradebook, i
Friday	8/21/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hou
Friday	8/21/2020	10:30am – 11:30am	Technology Overview for Students
Friday	8/21/2020	12:00pm – 1:00pm	Google Voice - (Learn how to mask your personal phone nu
Friday	8/21/2020	1:00pm - 2:00pm	Scanning Documents using your smartphone