

Day	Date	Time	
Monday	9/21/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office H
Monday	9/21/2020	11:00am - 12:00pm	Zoom - (Learn how to secure your Zoom meetings.)
Monday	9/21/2020	1:00pm - 2:30pm	MS Word - (Learn how to do a mail merge using MS Wo
Monday	9/21/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office H
Monday	9/21/2020	5:00pm - 6:00pm	Technology Overview for Students
Tuesday	9/22/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office H
Tuesday	9/22/2020	3:00pm - 4:00pm	Excel – (Learn the functions to help with Zoom transacti
Tuesday	9/22/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office H
Wednesday	9/23/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office H
Wednesday	9/23/2020	2:00pm - 3:00pm	Office 365 - Overview of the available applications.
Wednesday	9/23/2020	3:00pm - 4:00pm	Zoom - (Learn how to use the Polling feature.)
Wednesday	9/23/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office H
Thursday	9/24/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office H
Thursday	9/24/2020	11:30am -1:00pm	Blackboard Collaborate Ultra for Faculty
Thursday	9/24/2020	2:30pm - 3:30pm	Technology Overview for Students
Thursday	9/24/2020	2:30pm - 4:30pm	Zoom - (Learn how to conduct virtual meetings.)
Thursday	9/24/2020	4:30pm – 5:30pm	Need Help? Visit with Doriann during a Virtual Office H
Friday	9/25/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office H
Friday	9/25/2020	11:30am - 12:30pm	Cloud Storage- (Learn how to upload Zoom and/or Black
Friday	9/25/2020	1:00pm - 2:30pm	Zoom - (Learn how to create breakout rooms.)
Friday	9/25/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office H