

Date	Time	Class
10/5/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hour
10/5/2020	11:00am - 12:00pm	Zoom - (Learn how to secure your Zoom meetings.)
10/5/2020	2:00pm - 3:00pm	Zoom - (Learn how to view reports including attendance for synchrono
10/5/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office Hour
10/5/2020	5:00pm - 6:00pm	Technology Overview for Students
10/6/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hour
10/6/2020	11:00am - 12:00pm	Excel – (Learn the functions to help with Zoom transactions including
10/6/2020	12:30pm - 1:30pm	Zoom - (Learn how to conduct polls in meetings.)
10/6/2020	2:30pm - 3:30pm	Zoom - (Learn how to create transcriptions of recordings in Zoom.)
10/6/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office Hour
10/7/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hour
10/7/2020	2:00pm - 3:00pm	Cloud Storage- (Learn how to upload documents and recordings to On
10/7/2020	3:00pm - 4:00pm	Office 365 - Teams (Learn how to collaborate with coworkers.)
10/7/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office Hour
10/8/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hour
10/8/2020	11:00am - 12:00pm	Zoom - (Learn how to create breakout rooms.)
10/8/2020	2:30pm - 3:30pm	Technology Overview for Students
10/8/2020	2:30pm - 4:00pm	Excel Basics - (Beginners class for those just starting to learn Excel.)
10/8/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office Hour
10/9/2020	9:30am - 10:30am	Need Help? Visit with Doriann during a Virtual Office Hour
10/9/2020	11:30am - 1:30pm	Zoom - (Learn how to conduct virtual meetings.)
10/9/2020	2:00pm - 3:00pm	Office 365 Overview – (Learn how to use Office 365 to collaborate on
10/9/2020	4:00pm – 5:00pm	Need Help? Visit with Doriann during a Virtual Office Hour