

Navigate to: **Self Service > Student Center.**

On the **Student Center** page in the **Academics** section, click the **Enroll** link.

Academics

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Deadlines URL

2021 Spring Term Schedule

| | <u>Class</u> | <u>Schedule</u> |
|--|-----------------------------|--|
| | ENL 338-E001 LEC (43708) | Th 6:30PM - 9:50PM Online-Synchronous |

[weekly schedule ▶](#)

other academic... ▶▶ [launch schedule builder ▶](#) [enrollment shopping cart ▶](#)

Select the **drop** sub tab and click next to the term in which you would like to drop the class.

Search Plan **Enroll** My Academics

my class schedule || add || **drop** || swap || edit || term information || law exam numbers

Drop Classes



Select Term

Select a term then select Continue.

| | Term | Career | Institution |
|-----------------------|------------------|---------------|--------------------------------|
| <input type="radio"/> | 2020 Fall Term | Graduate | School of Professional Studies |
| <input type="radio"/> | 2020 Fall Term | Undergraduate | College of Staten Island |
| <input type="radio"/> | 2021 Spring Term | Undergraduate | College of Staten Island |
| <input type="radio"/> | 2021 Summer Term | Undergraduate | College of Staten Island |

CONTINUE

Click the **CONTINUE** button.

In the **Select** column, click the checkbox next to each class to be dropped. Click the **DROP SELECTED CLASSES** button.

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Drop Classes



1. Select classes to drop

Select the classes to drop and select Drop Selected Classes.

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[change term](#)

✓ Enrolled | ✗ Dropped | ▲ Wait Listed

| Select | Class | Description | Days/Times | Room | Instructor | Units | Status |
|--------------------------|--------------------------------------|----------------------------|--------------------|--------------------|------------|-------|--------|
| <input type="checkbox"/> | ENL 338-E001 (43708) | Epic and Romance (Lecture) | Th 6:30PM - 9:50PM | Online-Synchronous | S. Monte | 4.00 | ✓ |

[DROP SELECTED CLASSES](#)

Search | Plan | Enroll | My Academics
[my class schedule](#) | [add](#) | [drop](#) | [swap](#) | [edit](#) | [term information](#) | [law exam numbers](#)

Drop Classes



2. Confirm your selection

Select Finish Dropping to process your drop request. To exit without dropping these classes, select Cancel.

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✓ Enrolled | ✗ Dropped | ▲ Wait Listed

| Class | Description | Days/Times | Room | Instructor | Units | Status |
|--------------------------------------|----------------------------|--------------------|--------------------|------------|-------|--------|
| ENL 338-E001 (43708) | Epic and Romance (Lecture) | Th 6:30PM - 9:50PM | Online-Synchronous | S. Monte | 4.00 | ✓ |

[CANCEL](#)

[PREVIOUS](#)

[FINISH DROPPING](#)

Click the **FINISH DROPPING** button to drop the selected classes.

Drop Classes

3. View results

View the results of your enrollment request. Select Fix Errors to make changes to your request.

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|  Success: dropped |  Error: unable to drop class | |
|--|---|---|
| Class | Message | Status |
| ENL 338 | Success: This class has been removed from your schedule. |  |