



Notice of the Board of Trustees Annual Staten Island Borough Hearing

THE CITY UNIVERSITY OF NEW YORK

March 13, 2023

TO: All Concerned Individuals

FROM: Gayle M. Horwitz, Senior Advisor to the Chancellor and Secretary of the Board

DATE AND TIME:

Monday, April 10, 2023

College of Staten Island

Center for the Arts – Williamson Theatre (1P-111)

2800 Victory Boulevard, Staten Island, NY 10314

TIME: 4:30 p.m.

PURPOSE: The purpose of the City University of New York Board of Trustees' borough hearings is to receive testimony and statements from concerned individuals about university issues.

IN ORDER TO REGISTER TO SPEAK AT THE HEARING:

Persons wishing to speak are asked to please notify the Office of the Secretary via email at hearings@cuny.edu prior to noon on Friday, April 7, 2023. Please indicate whether you intend to testify in person or remotely.

Those individuals testifying remotely will have the opportunity to make their comments live, during the hearing, but must register online in advance. Once you have registered to provide live remote comments, you will receive an email with instructions on how to access the meeting's remote public testimony virtual session. You may not testify remotely without prior registration.

Speakers will be limited to three (3) minutes whether they are speaking in-person or remotely. No substitution of speakers will be permitted. Written statements are recommended.

Statements may be any length and submitted to

<https://www.dropbox.com/request/IFBr39KWpviaXdCv4DcZ>

GENERAL RULES FOR PUBLIC HEARINGS AND BOROUGH HEARINGS

THE RULES AND PROCEDURES FOR PUBLIC AND BOROUGH HEARINGS ARE AS FOLLOWS:

1. **The maximum time permitted for each speaker will be three minutes.** It is necessary to impose time limits to permit all speakers to have an opportunity to express their viewpoints. Speakers must restrict their remarks to the items they requested to address. Speakers wishing to speak to more than one item will be given one (1) three (3) minute period within which they must make their comments on all items they wish to address. Persons attempting to discuss other matters or to speak out of turn will be ruled out of order and not permitted to continue. In order to assure maximum participation, the Board reserves the right, in special circumstances, to reduce the speakers' time limit.

2. Board officials will be provided with a list of speakers.

3. The Trustee chairing the hearing or the Secretary will call all speakers. **No substitution of speakers will be permitted.**

4. When a speaker is ruled out of order, the speaker's balance of time will be forfeited and the speaker will be expected to leave the lectern or their remote video will be terminated.

5. Written statements should be placed in the box next to the lectern. If you are participating remotely, you may submit your statements via email at hearings@cuny.edu. These statements will be distributed to all Board members prior to the Board meeting.

6. Those individuals choosing to **participate remotely must register online in advance.**

7. **Board members will not respond to questions during the presentation by the speaker.**

8. The Board of Trustees reserves the right to alter the above procedures at any meeting in order to assure that the business of the meeting will be completed.

9. Individuals may provide written statements following adjournment of the hearing up to the close of business on the Wednesday after the public hearing/borough hearing.

10. Disruption of any hearing or meeting of the Board of Trustees is not permitted. **Individuals responsible for such misconduct will, after appropriate warning, be removed from hearings or meetings of the Board and be subject to disciplinary and other sanctions.**

THE RULES AND REGULATIONS FOR MAINTENANCE OF PUBLIC ORDER (HENDERSON RULES) ARE IN EFFECT AND WILL BE ADMINISTERED AND ENFORCED AS REQUIRED.