Stay informed

- *Customizing your Outlook Calendar to import Campus Events*
  IT received inquiries on whether it is possible to integrate CSI events posted on the website homepage directly into your Outlook Calendar. The College community requested a more dynamic approach to seeing the schedule of campus events versus the current approach that requires you to check the website for updates.

  We are pleased to announce that IT has configured an iCal feed, which imports the events as a separate calendar feed (color coded). Please follow these instructions to integrate events into your Outlook Calendar. For future access, the instructions can be found on the IT Online Resources page as well as at the top of the event listing page.

- *System notifications*
  Why am I having trouble connecting? Is the wireless down? Is it the network? Coming soon, you will get the answers by visiting the upcoming "IT Alerts" page. This will visually show the status of our wired and wireless network connections. And it is also mobile friendly! As a reminder the website, M365 (email), LMS (BlackBoard), CUNYFirst, and CUNYBuy are not hosted by IT; therefore, connections to these services cannot be monitored.

Online Support for Faculty, Staff, and Students

- *Online Resources Page*

  Housekeeping was performed on the online resources page where obsolete links were removed, and the design is now less cluttered. Please use this page as your primary source of reference when looking for solutions to some of your technology related questions.

- *Are students ready to learn online?*

  A special workshop for students was offered that covered the following topics:

  o Technology resources
  o How is the virtual classroom different from a physical classroom?
  o Balancing Time, Space, and Focus
  o Accessing your Class in Blackboard and Zoom
  o Various modalities of online learning

If you would like IT to offer these workshops again, please feel free to contact Doriann.Hyland@csi.cuny.edu

Also, a website dedicated to students learning online can be found at [Distance Learning Students | Distance Learning | College of Staten Island Website (cuny.edu)](https://www.cuny.edu)

IT Summer Fun

- Networking
  CSI has been included in CUNY's capital network upgrade initiative. As we wait for CUNY IT to finalize procurement, CSI IT performed life cycle replacements in 2A and 1P.
- Technology upgrades as follows:
  - 4S116 Psychology lab upgrade
  - 1N003 Engineering lab upgrade
  - SSD upgrades
  - Lab images and Software updates, including Stata17
  - Smartboard upgrade in 3S203
  - PC installation for Social Work
  - Mac installations – Graphics lab, Photography, Drama, including setup and configuration of faculty/staff devices
  - Laptops for Accessibility & St. George
- Life Cycle Replacement (LCR): Replaced more than 100 computers in various areas through LCR

Coming soon – ChatGPT workshop for students

Tuesday, October 17th, 3:00 pm – 4:00 pm, 3N-102

Please use our [registration page](https://www.csi.cuny.edu) to register.

Did you Know?

- M365 offers more than just Word, Excel, and PowerPoint.
  - **OneNote –** create electronic notebooks similar to a loose-leaf binder, to keep office and class notes.

- **Bookings** – integrated with your M365 calendar, Bookings allows students to quickly find available times to meet with you.

Visit your M365 account to see all the applications available. Contact the Technology Training Center, extension 2345, for more information.